**Balmuildy Parent Council**

**Annual Report 2022/23**

**Introduction**

The Parent Council is a group of parents who represent parent’s views and work in partnership with the school to achieve the best for all pupils. The PC is used to represent matters of interest from the parent forum, and is pleased to work on a consultative role with the school relating to education policy and the school building. Balmuildy Parent Council (PC) has undergone a refresh for the 2022/23 session with some new PC office bearer appointments and a return to in person PC meetings.

Throughout the year our membership has comprised of 12 parent council members with 1 co-opted member from the local community. Local Councilors have attended the meetings on a regular basis and provide a link to local authorities. The average attendance has been 7 people. The overall make-up of the parent council covers most primary age groups but not all. Over the 12-month period we have said goodbye to 4 members. I thank them for their commitment and involvement over the years. At the same time, I wish to thank all parent council members for their continued support and contribution to the group.

Since September 2022 to the end of September 2023 Balmuildy Parent Council has held 7 meetings. The first 2 meetings in November 2022 were specifically held to reinvigorate the PC and to appoint new office bearers for the Chair and Vice Chair positions.

*Meeting dates were:*

* *15th November 2022*
* *29th November 2022*
* *Tuesday 31st January*
* *Tuesday 7th March,*
* *Tuesday 25th April,*
* *Tuesday 30th May*
* *6th sept 2023*

*Office Bearers:*

* *Chairperson: Marieanne Macleod*
* *Vice Chairperson: Stephanie Fowler*
* *Clerk: Kelly O'Neill*

**A look back**

Over the 12-month period we have

* Appointed 2 new office bearers: Chairperson: Marieanne Macleod (New) Vice Chairperson: Stephanie Fowler (New) Clerk: Kelly O'Neill (Continuing)
* Updated the Balmuildy Parent Council Guidelines.
* Uploaded all relevant PC information and documentation to the Parent Council website. <http://www.balmuildy.e-dunbarton.sch.uk/parents-info/parent-council/>
* Improved communication on PC meetings and invited the Parent Forum to attend (All Parents / Carers / Guardians are automatically members of the Parent Forum)
* Supported the P1 induction through written communications and by attending the P1 parent intro meeting,
* Discussed and minuted the following topics at PC meetings:
  + Head Teacher update
  + School Improvement Priorities
  + PC communication & School communications policy
  + New school build
  + Reading strategy
  + SHRE
  + Parking and Road Safety
  + Parent Council guidelines
  + Future PC dates for 2023/24 school year
  + Engagement with new P1 parents
  + Organisation of classes
  + Cost of the school day (potential for collaboration with PTA initiative of Uniform Swap Shop)
  + Active Schools

Balmuildy Parent Council creates, maintains and/or refers to the following documents and these are now available on the PC website <http://www.balmuildy.e-dunbarton.sch.uk/parents-info/parent-council/>

* **Balmuildy Parent Council Guidelines**. These guidelines were updated in April 2023.
* **Constitution of Balmuildy Primary School Parent Council** (describes how PC members are selected and how the PC operates within Balmuildy Primary School)
* **Parent Council Meeting Minutes**
* **Balmuildy Parent Council Annual Reports** (this document)

**Future Plans**

Over the next 12 months our plans are to:

* Build the capacity of our Parent Council Members, to ensure the overall make-up of the parent council covers all primary age groups.
* Review and refine our PC Action Plan
* Contribute to P1 Inductions,
  + Continue our involvement in the wider EDC Parent Forum and ensure Balmuildy PC representation,
* Continue to put forward ideas, concerns and solutions from the wider parent body of Balmuildy
* Meet on the following dates in the 23/24 session:
  + Wed 6th Sept 2023  
    Tues 7th Nov 2023   
    Wed 31st Jan 2024 AGN  
    Tues 5th March 2024  
    Wed 17th April 2024  
    Tues 28th May 2024

**FAQs**

How can I get in touch/find information from the Parent Council?

* Email: balmuildy\_pc@outlook.com
* Please join the Parent Council FB page for direct updates and to contact us [https://facebook.com/groups/balmuildypc/](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Ffacebook.com%2Fgroups%2Fbalmuildypc%2F&data=05%7C01%7CHazel.Fisher%40networkrail.co.uk%7Cc4a8524ef6b84c976b3708dafa3e4688%7Cc22cc3e15d7f4f4dbe03d5a158cc9409%7C0%7C0%7C638097442612567665%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=9NYfujpaPRmiPk9KJ0GmgNZ6AX5Q7L9ub767xLA5XgE%3D&reserved=0)
* Key information including minutes will be available on the school website: <http://www.balmuildy.e-dunbarton.sch.uk/parents-info/parent-council/>
* The school office can also direct your queries to the Parent Council.